

# Navy eLearning Course Registration Guide

## For T3 Course Enrollment – Course ID: OPNAV-T3-ILT1.0

### Step 1: Access Navy eLearning

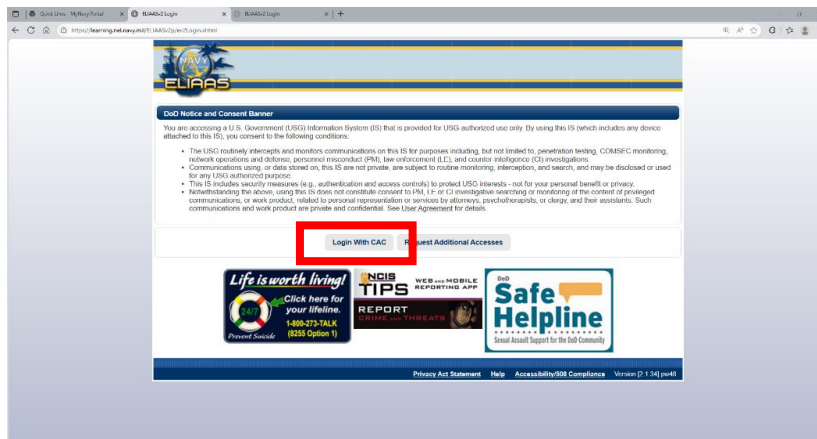
Go to [Navy eLearning Portal](#)

Use a supported browser (Chrome or Edge recommended).



### Step 2: Log In

- Use your **DoD ID credentials (MIL/CIV/CTR)**.
- First-time users: follow prompts for **self-registration** or **account activation**.

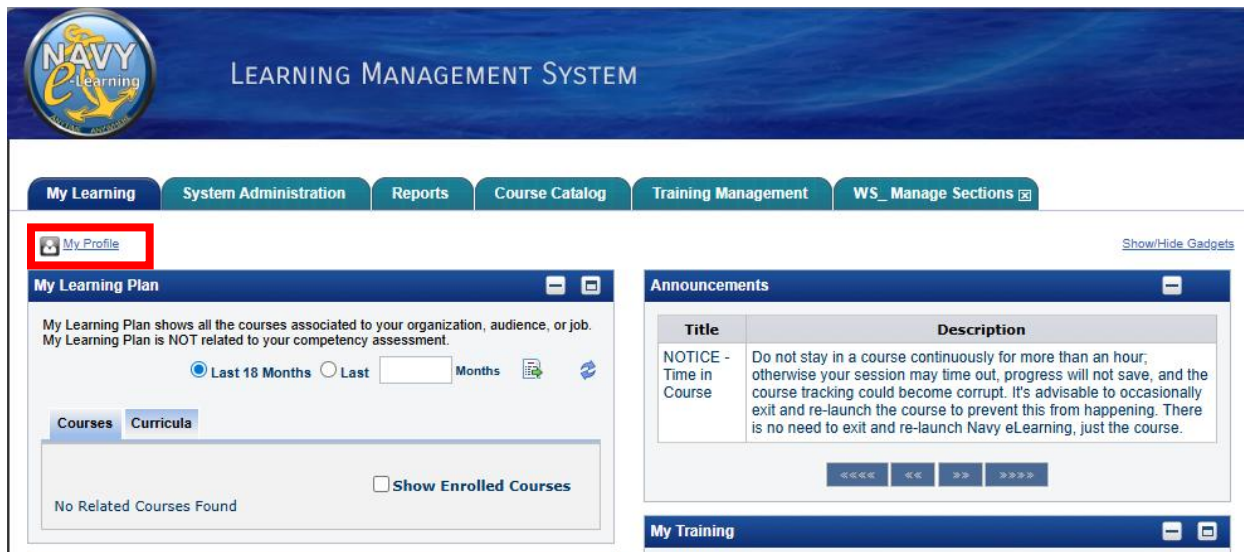


**VERY IMPORTANT STEP**

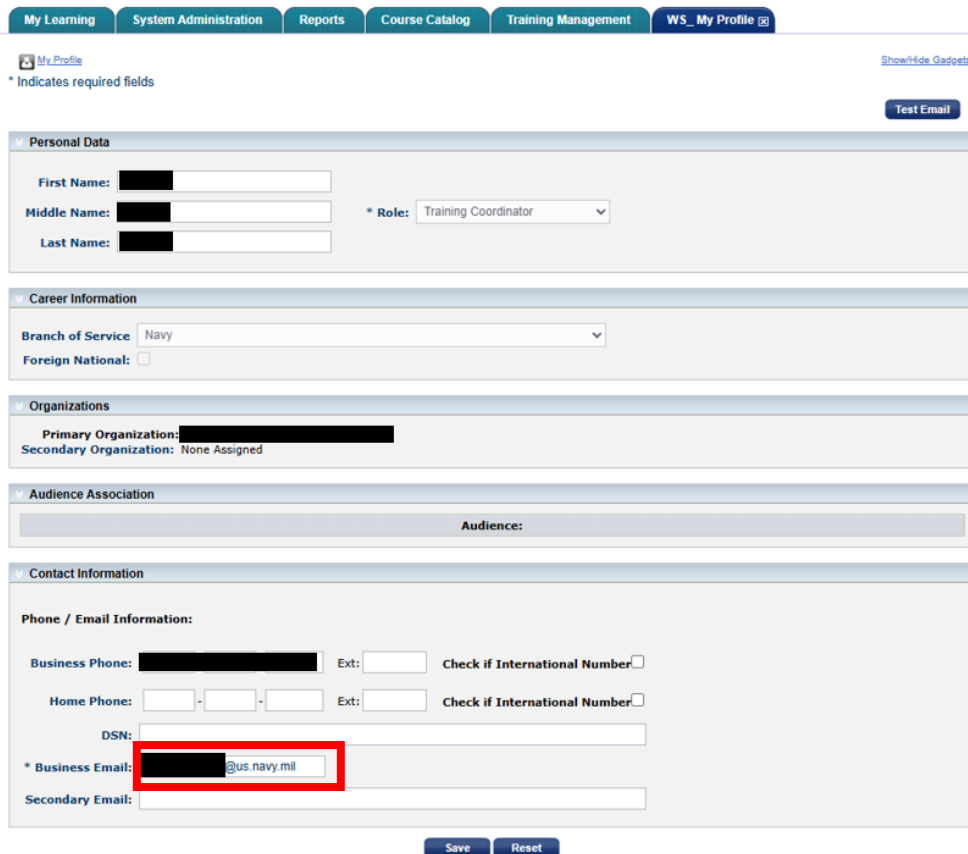
**IT IS IMPERATIVE THAT YOU COMPLETE THIS STEP WHEN REGISTERING.**

**Step 3: Update your Profile**

- From the “My Learning” tab, click on “My Profile”.



- Verify that your **official Navy email address** is correct and ends in @us.navy.mil



- Click **Save** if you make any changes.

**VERY IMPORTANT STEP**

## Step 4: Enroll in the T3 Course

### Option A: Search by Course Number

1. Select the “**Course Catalog**” tab.
2. Enter the number: **T3**
3. Select the course and click **Enroll**.

The screenshot shows the 'Course Catalog' interface. The search filter 'T3' is entered in the search box. The results table shows two courses, with the second one highlighted in red.

Prefix	Number	Title	Course Status
NETC	NRTC-NAVEDTRA-14028-AET3-3 0	Aviation Electronics Technician 3 - NAVEDTRA 14028	Enroll
OPNAV	OPNAV-T3-ILT1 0	Train the Trainer -T3	Enroll

### Option B: Search by Course Title

1. Select the “**Course Catalog**” tab.
2. Enter the title: **Train the Trainer**
3. Select the course and click **Enroll**.

The screenshot shows the 'Course Catalog' interface. The search filter 'Train the Trainer' is entered in the search box. The results table shows several courses, with the last one highlighted in red.

Prefix	Number	Title	Course Status
OPNAV	OPNAV-T3-ILT1 0	Train the Trainer -T3	Enroll

## Step 5: Complete Registration

- After clicking **Enroll**, one of two prompts will appear. If you have not completed the Problem Solving Practitioner (PSP) course, a prompt will appear saying it is a required pre-requisite. You will not be able to enroll in the Train the Trainer course until you've completed the PSP course.

The screenshot shows a web interface for course enrollment. At the top, there are navigation tabs: My Learning, System Administration, Reports, Course Catalog, and Training Management. Below these is a 'My Profile' section with 'Courses' and 'Curricula' tabs. The main content area is titled 'Browse Course Catalog' and includes a 'Learning Category' dropdown menu. A modal window titled 'Course Enrollment - OPNAVOPNAV-T3-ILT1.0' is open, displaying a 'Prerequisites Courses' warning. The warning states: 'The course you have selected has prerequisites that must be completed before you can enroll. Our records show that you have not yet completed the following prerequisite(s):'. Below this is a table with two columns: 'Course ID' and 'Course Title'. The table contains one entry: 'OPNAVOPNAV-PSP-ILT1.0' with the title 'Problem Solving Practitioner'. A 'Cancel' button is located below the table. Below the modal, the main interface shows a table of course records with columns for 'Prefix', 'Number', 'Title', and 'Course Status'. Two records are visible: 'NETC' with 'NRTC-NAVEDTRA-14028-AET3-3.0' and 'Aviation Electronics Technician 3 - NAVEDTRA 14028', and 'OPNAV' with 'OPNAV-T3-ILT1.0' and 'Train the Trainer - T3'. Both records have an 'Enroll' button and a green plus icon in the 'Course Status' column.

Course ID	Course Title
OPNAVOPNAV-PSP-ILT1.0	Problem Solving Practitioner

Prefix	Number	Title	Course Status
NETC	NRTC-NAVEDTRA-14028-AET3-3.0	Aviation Electronics Technician 3 - NAVEDTRA 14028	Enroll
OPNAV	OPNAV-T3-ILT1.0	Train the Trainer - T3	Enroll

- If you have completed the PSP course, a prompt will appear notifying you that manager approval is required. This just means that OWA will review your training

request before approving. Click **Continue** to view available course sections.

**Course Enrollment - OPNAVOPNAV-T3-ILT1.0**

**Manager Approval Required**  
 The Course Section you have selected requires manager approval. An enrollment request will be sent to your manager. You will be notified via email when your enrollment request is processed. Would you like to select a section in which to enroll?

**Continue** **Cancel**

- Carefully read the **Details** column to find the correct section based on your location or schedule.

Select	Section No.	Section Mode	Start Date	End Date	Time and Location	Admission Type	Track Enrollment	Enrollment
<b>Enroll</b>	007	Resident	03/16/26	03/20/26	<a href="#">Details</a>	on-rolling	Y	12 / 25
<b>Enroll</b>	011	Resident	08/17/26	08/21/26	<a href="#">Details</a>	on-rolling	Y	1 / 25
<b>Enroll</b>	008	Resident	04/06/26	04/10/26	<a href="#">Details</a>	on-rolling	Y	5 / 25
<b>Enroll</b>	001	Resident	01/21/28	01/22/28	<a href="#">Details</a>	on-rolling	Y	0 / 15
<b>Enroll</b>	009	Resident	05/04/26	05/08/26	<a href="#">Details</a>	on-rolling	Y	6 / 25
<b>Enroll</b>	010	Resident	06/08/26	06/12/26	<a href="#">Details</a>	on-rolling	Y	0 / 25

My Learning System Administration Reports Course Catalog Training Management WS\_ Select A Section

My Profile Show/Hide Gadgets

Select	Section No.	Section Mode	Start Date	End Date	Time and Location	Admission Type	Track Enrollment	Enrollment
Enroll	007	Resident	03/16/26	03/20/26	<a href="#">Details</a>	Non-rolling	Y	12 / 25
Enroll	011	Resident	08/17/26	08/21/26	<a href="#">Details</a>	Non-rolling	Y	1 / 25
Enroll	008	Resident						5 / 25
Enroll	001	Resident						0 / 15
Enroll	009	Resident						6 / 25
Enroll	010	Resident						0 / 25

**Time and Location**

Start Date: 3/16/2026	End Date: 3/20/2026
Start Time: 08:00 AM	End Time: 04:00 PM
Room: TBD	Location: OWA - EY Building DC
Address: 1101 New York Ave	City: Washington
State: DISTRICT OF COLUMBIA	Zip Code: 20005

- Once you have identified the correct course offering, select “Enroll”.
- After selecting “Enroll”, you will see your course status as “Processing Request”.

My Learning System Administration Reports Course Catalog Training Management

My Profile Show/Hide Gadgets

Courses Curricula

Browse Course Catalog.  
You may browse the Course Catalog below. Use the input and selection fields above each column to filter your results.

Learning Category

All

-WHAT'S NEW- Bureau of Navy Medicine (BUMED) Commander, Navy Installations Command (CNIC)  
 Department of Defense (DoD) Training Department of the Navy (DON) Training Foreign Language & Culture  
 Individual Augmentee Training MNCC (PERS2) PAYPERS Training Military Sealift Command  
 Navy Learning Centers & Programs Navy Rate Training Courses PEO EIS Mandatory Training  
 Professional Military Knowledge Transition Goals, Plans, and Success U.S. Naval War College/Senior Enlisted Academy Professional Military Education

Apply Filters Clear Filters

Number of Records: 2 Results per page: 10

Prefix	Number	Title	Course Status
NETC	NRTC-NAVEDTRA-14028-AET3-3.0	Aviation Electronics Technician 3 - NAVEDTRA 14028	Enroll
OPNAV	OPNAV-T3-ILT1.0	Train the Trainer - T3	Processing request

## Important Notes

- The system **does not send automatic email confirmations** for enrollment.
- If you're unsure whether you're enrolled, please **contact us via email** to confirm.
- For any issues or questions, feel free to reach out — we are happy to assist!
- Contact email: [OWAEducation@us.navy.mil](mailto:OWAEducation@us.navy.mil)